



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

REGULAR BOARD MEETING

Minutes of June 11, 2009

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT HURLEY

1.0 ROLL CALL

DIRECTORS PRESENT: HURLEY, JOHNSTON, SPISAK, WEATHERFORD, RAMOS

DIRECTORS ABSENT: NONE

INTRODUCTIONS: FIRE CHIEF TOM CROSSER
BOARD SECRETARY FRED MALMLUND
CAPTAIN GREG HANSEN
FIREFIGHTER SCOTT CULLEN & FAMILY
FIREFIGHTER BOB SNYDER & FAMILY
MR. TODD SKRABAK

2.0 PLEDGE OF ALLEGIANCE

2.1 AWARD OF SERVICE PINS – Firefighter Scott Cullen and Firefighter Bob Snyder both received service pins for completing 20 years of service with the district. Chief Crosser presented the pins and highlights of their years of service and experience with the District.

Note: Item 8.3 was moved up by President Hurley, due to time constraints.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT TREVOR DIRKSEN

Todd Skrabak reported on behalf of Local 3535 President Trevor Dirksen. The Union wished to thank Chief Crosser and Director Hurley for attending the most recent Union meeting, to address their current issues.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

A/LSFPD BOARD MEETING AGENDA

June 11, 2009

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: Written communications included a letter of thanks from a resident regarding a recent medical response, a letter of thanks to Fire Marshal Dias from North Monterey County FPD for help with a promotional exam, an email regarding the Board of Supervisors recognition of FF/PM Zach Wilson for a recent call, and a thank you letter from Central FPD for mutual aid to the Rispin Mansion fire.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT & FILE THE MINUTES OF THE REGULAR MEETING OF MAY 14, 2009

4.2 MOTION TO APPROVE DISBURSEMENTS OF MAY 9, 2009 THROUGH JUNE 4, 2009

4.3 MOTION TO APPROVE A CONTRACT WITH FIRST ALARM FOR THE PURCHASE OF A FIRE ALARM SYSTEM & SERVICE FOR FIRE STATION 2

On motion by Director Ramos, seconded by Director Weatherford, that consent agenda items 4.1, 4.2, and 4.3 be approved as submitted, was approved by the following vote:

Ayes:	Johnston, Hurley, Spisak, Weatherford, Ramos
Noes:	None
Abstain:	None
Absent:	None

4.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None

5.0 ITEMS REMOVED FROM CONSENT AGENDA: None

6.0 UNFINISHED BUSINESS

6.1 MOTION TO APPROVE THE FY 2009-10 PRELIMINARY BUDGET

Chief Crosser noted that \$10k was added to the budget for “Strategic Planning” activities. Other than that change, the budget stood as discussed at prior board meetings.

On motion by Director Ramos, seconded by Director Johnston, to approve the FY 2009-10 Preliminary Budget as submitted, was approved by the following vote:

Ayes:	Johnston, Hurley, Spisak, Weatherford, Ramos
Noes:	None
Abstain:	None
Absent:	None

7.0 NEW BUSINESS

Deferred to until closed session is completed.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Ramos noted that the new concrete floor treatment seems to have some chipping. Chief Crosser explained that a patch would be done on the chipped area, at minimal cost. The floor substrate is defective and needs to be replaced in the future.

Director Hurley reported on his attendance at a recent Local 3535 union meeting. Future prospects for compensation, pension system stability, and career advancement were discussed.

8.2 FIRE CHIEF'S REPORT

The latest update to "Living With Fire" is complete, partly in thanks to participation from District members. A copy of the latest version was given to board members.

On June 2nd, FF/PM Wilson was recognized by the County Board of Supervisors as part of an EMS team that included Captain Skrabak, Firefighter Bob Snyder, a Netcom dispatcher, AMR personnel, and a civilian bystander (the victim's son) that saved a local man from cardiac arrest earlier this year.

Prevention is implementing a defensible space inspection program for dwellings within the Districts intermix/wildland area. Beginning this year, the Prevention Bureau will be targeting specific hazard areas and contacting property owners as problems are observed.

Fire season 2009 has officially begun. All Cal-Fire stations are staffed accordingly.

In response to discussions during the last board meeting, Chief Crosser contacted a couple consulting firms to inquire about management and organizational consulting services. Information on both groups was shared with board members.

9.0 CONVENE CLOSED SESSION: 7:47 PM

9.1 LABOR NEGOTIATIONS

In accordance with California Government Code Section 54957.6

9.2 EMPLOYEE PERFORMANCE APPRAISAL

In accordance with California Government Code Section 54957

Position: Fire Chief Tom Crosser

CLOSED SESSION ADJOURNED at 8:20 PM

No action occurred during Closed Session. The board gave direction to the Board President to continue the performance appraisal process.

10.0 NEW BUSINESS (Cont'd)

- 10.1 MOTION TO APPROVE MEMORANDUMS OF UNDERSTANDING FOR THE (1) ADMINISTRATIVE ASSISTANT, (2) ADMINISTRATIVE ASSISTANT/FIRE PREVENTION SPECIALIST, (3) BUSINESS MANAGER and (4) THE AMENDMENT TO THE PART-TIME EMPLOYMENT AGREEMENT WITH KATHY PINI

On motion by Director Ramos, seconded by Director Weatherford, to approve the Memorandums of Understanding for the Administrative Assistant, Administrative Assistant/Fire Prevention Specialist, Business Manager, and the amendment to the Part-Time Employment Agreement with Kathy Pini as submitted, was approved by the following vote:

Ayes:	Johnston, Hurley, Spisak, Weatherford, Ramos
Noes:	None
Abstain:	None
Absent:	None

11.0 ADJOURN MEETING: 8:22 PM

Secretary to the Board

President of the Board