



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

REGULAR BOARD MEETING

Minutes of January 15, 2009

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT HURLEY

1.0 ROLL CALL

DIRECTORS PRESENT: HURLEY, JOHNSTON, RAMOS, SPISAK, WEATHERFORD

DIRECTORS ABSENT: None

1.1 INTRODUCTIONS: FIRE CHIEF TOM CROSSER
BOARD SECRETARY FRED MALMLUND
FF/PM STEVE ANDREWS & FAMILY
FF/PM JASON WICHELMANN & FAMILY
FF/PM JOHN BUCHNER
FIREFIGHTER SCOTT CULLEN
FIRE CAPTAIN ED SIMS
FIRE MARSHAL JIM DIAS
FF/PM ZACH WILSON
ACTING CAPT AARON PAASCH
FF/PM TREVOR DIRKSEN
FF RAY WELCH
VFW REPRESENTATIVES REEDER & WOODSON
MR. CHUCK ANDERSON

2.0 PLEDGE OF ALLEGIANCE

2.1 FIREFIGHTER OF THE YEAR PRESENTATION – Presentation of the 2008 Firefighter of the Year award was made to Firefighter/Paramedic Steve Andrews by local VFW Commander Woodsen, Mr. Reeder, Fire Chief Tom Crosser, all of which commended FF/PM Andrews for his

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many years of service with the District, his work ethic, Hazardous Materials and Apparatus Committee specialties, positive attitude, work as a team member, and follow-through.

- 2.2 AWARD OF SERVICE PINS – Fire Chief Crosser awarded service pins to Firefighter/Paramedic Jason Wichelmann for 10 years of service with the District, and Firefighter/Paramedic John Buchner for 5 years of service with the District.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS:

Mr. Chuck Anderson advocated that all board members start CERT teams in their own neighborhoods as both a safety measure and a positive example to the community.

3.2 WRITTEN COMMUNICATIONS

Written communications included: A thank you letter for a recent medical rescue call, a thank you card from the family of Dewy Rayburn, a letter from Mr. Anderson regarding CERT teams (mentioned in the above Oral Communications), a follow-up letter regarding the status of meeting prevention standards at Via Pacifica Gardens, an FDAC announcement for upcoming vacancies in the association and a follow-up email copy regarding details of the vacancies from Chief Crosser.

4.0 CONSENT AGENDA

- 4.1 MOTION TO ACCEPT & FILE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 11, 2008

- 4.2 MOTION TO APPROVE DISBURSEMENTS OF DECEMBER 6, 2008 THROUGH JANUARY 9, 2009

- 4.3 MOTION TO APPROVE CONTRACT WITH IKON FOR A THREE YEAR LEASE AND MAINTENANCE AGREEMENT ON A RICOH MP5000B COPIER/NETWORK PRINTER

On motion by Director Ramos, seconded by Director Weatherford, consent agenda items 4.1 through 4.3 were approved as submitted by the following vote:

Ayes: Johnston, Ramos, Hurley, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

- 4.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

5.0 ITEMS REMOVED FROM CONSENT AGENDA: None

6.0 UNFINISHED BUSINESS

6.1 BOARD OVERSIGHT RESPONSIBILITY ASSIGNMENTS FOR 2009

Director Hurley assigned each board member the following oversight responsibilities for 2009:

- Director Ramos – Strategic Plan, Annual Plan
- Director Weatherford – Finance, Employee Health Insurance
- Director Spisak – Operations, Facilities
- Director Johnston – SCCFAIG, Community, and Government relations
- Director Hurley – Labor Relations

6.2 REPORT ON THE UPCOMING DIVISION CHIEF EXAM AND MOTIONS TO APPROVE, 1) THE JOB ANNOUNCEMENT FOR THE DIVISION CHIEF EXAM, AND 2) TWO AGREEMENTS WITH CPS HUMAN RESOURCES SERVICES TO ASSIST IN THE CONDUCT OF BOTH THE CAPTAIN EXAM AND THE DIVISION CHIEF EXAM

Chief Crosser reviewed the Staff Report regarding progress on the Division Chief Exam and Acting Duty Chief Program with the Board. Educational requirements, the timing of the testing and other details were discussed with the directors. Chief Crosser requested that, in order to move forward with the testing process, the Board approve at this time the announcement for the division chief examination as well as the services agreements with CPS Human Resources for both the fire captain exam and division chief exam. He reported that at the February board meeting he would seek approval for required modifications to the Firefighters' MOU regarding acting duty chief pay and the acting duty chief job description.

On motion by Director Ramos, seconded by Director Weatherford, the job announcement for the division chief examination was approved as submitted by the following vote:

Ayes: Johnston, Ramos, Hurley, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

On motion by Director Ramos, seconded by Director Weatherford, to approve the written agreements with CPS Human Resources for assistance in conducting both the division chief and captain exams, was approved as submitted by the following vote:

Ayes: Johnston, Ramos, Hurley, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.0 NEW BUSINESS

7.1 REVIEW OF THE FIRST HALF YEAR FINANCIAL RESULTS

Business Manager Fred Malmlund reviewed the financial results for the first half of FY 2008-09 with the board. Generally, financial results year-to-date and projected at year-end are favorable. Revenues are slightly ahead of budget and expenditures are slightly below budget. Forward year revenues are expected to have low-to-minimal growth rates and PERS retirement employer rates may increase depending upon unfavorable economic conditions.

7.2 MOTION TO APPROVE RESOLUTION 1-09 "AUTHORIZING PROCEDURE FOR SUBMITTING CLAIMS FOR PAYMENT"

Due to the rising cost of the monthly health insurance premium bills, Business Manager Malmlund requested that the current delegation of authority be increased from \$40,000 to \$50,000.

On motion by Director Weatherford, seconded by Director Johnston, Resolution 1-09 was approved as submitted by the following vote:

Ayes: Johnston, Ramos, Hurley, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: None

8.2 FIRE CHIEF'S REPORT

Chief Crosser announced that retired A/LSFD Chief Alvin Kinslow died on January 8th, 2009, at age 73. The District will be participating in the annual business showcase with Central Fire District at the Capitola Mall on February 19th, 2009. Two engines, two Division Chiefs and the Fire Chief assisted Central Fire District in a major furniture warehouse fire on 41st Avenue on January 4th. Several additional fire resources throughout Santa Cruz County were used as well for this incident. Landscaping is now complete at the newly remodeled Station 2. The landscape contractor, grandson of former Aptos Fire Chief Richard Chinn, asked to place a memorial plaque near the flag pole, in honor of his grandfather. He will review the design of this proposal with staff prior to installation. The district will be conducting a fire captain examination in early March. The current list was extended to two years, and is due to expire at that time. We have been contacted by the Assistance to Firefighters Grant program regarding the request we sent in 2008. While not finalized, it is likely that the grant will pay the majority of the cost to replace our ALS monitor-defibrillators as well as units carried by Santa Cruz, Scotts Valley, Watsonville and Central fire districts.

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8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE MARTIN: None

9.0 ADJOURN MEETING: 8:15 PM

Secretary to the Board