



## **Aptos/La Selva Fire Protection District**

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**FINAL Minutes**

### **Aptos/La Selva Fire Protection District**

#### **REGULAR BOARD MEETING**

**Minutes of May 14, 2009**

**MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT HURLEY**

#### **1.0 ROLL CALL**

DIRECTORS PRESENT: HURLEY, JOHNSTON, SPISAK, WEATHERFORD, RAMOS

DIRECTORS ABSENT: NONE

INTRODUCTIONS: FIRE CHIEF TOM CROSSER  
BOARD SECRETARY FRED MALMLUND  
DC JIM DIAS  
DC JEFF TERPSTRA  
MR. TREVOR DIRKSEN

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: Written communications included four news articles regarding the Rio Del Mar fire casualty, six thank-you letters from the Chief to participating agencies for their help during the Rio Del Mar fire, a written agreement for the Regional Assistance to Firefighters Grant, an article noting an award ceremony for FF/PM Kretsch, a letter from LAFCO regarding budgetary issues, a Proclamation expressing appreciation to the district from the S.C. County Board of Supervisors, a news article regarding the previously donated '87 Ford ambulance, and a news article regarding damage from a recent wind storm.

**4.0 CONSENT AGENDA**

- 4.1 MOTION TO ACCEPT & FILE THE MINUTES OF THE REGULAR MEETING OF APRIL 9, 2009
- 4.2 MOTION TO APPROVE DISBURSEMENTS OF APRIL 4, 2009 THROUGH MAY 8, 2009
- 4.3 MOTION TO APPROVE RESOLUTION 5-09 “TO REQUEST A TEMPORARY TRANSFER OF FUNDS” FROM SANTA CRUZ COUNTY FOR FY 2009-10
- 4.4 MOTION TO APPROVE LEASE PAYMENT OF \$84,116.88 FOR THE STATION 1 SEISMIC RETROFIT, FOURTH OF FIVE PAYMENTS
- 4.5 MOTION TO APPROVE LEASE PAYMENT OF \$52,398.65 FOR THE STATION 3 SEISMIC RETROFIT, FIFTH OF TEN PAYMENTS

**On motion by Director Johnston, seconded by Director Weatherford, that consent agenda items 4.1, 4.2, 4.3, 4.4 and 4.5 be approved as submitted, was approved by the following vote:**

<b>Ayes:</b>	<b>Johnston, Hurley, Spisak, Weatherford</b>
<b>Noes:</b>	<b>None</b>
<b>Abstain:</b>	<b>Ramos</b>
<b>Absent:</b>	<b>None</b>

- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None

**5.0 ITEMS REMOVED FROM CONSENT AGENDA:** None

**6.0 UNFINISHED BUSINESS**

- 6.1 REVIEW THE JUSTIFICATION FOR THE AMBULANCE CAPITAL PROJECT IN THE FY 2009-10 BUDGET

Division Chief Terpstra reviewed his staff report on the need for a refurbishment of Rescue Unit/Ambulance 3566. Improvements to extend the service life of the current unit would be considerably cheaper than a replacement unit. Cost is estimated between \$75,000 and \$85,000. Discussion only – no action taken.

- 6.2 MOTION TO APPROVE PAYMENT OF \$100,000.00 TO CALPERS TO REDUCE THE SAFETY EMPLOYEES’ RETIREMENT PLAN SIDE FUND LIABILITY

Business Manager Malmlund discussed the current budget projections and the possibility that the state would divert 8% of the district’s secured property tax revenues. Given the current

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uncertainties, the board decided to defer any decision on side fund liability payments until the August 2009 board meeting.

**On motion by Director Ramos, seconded by Director Weatherford, that any board action on the proposed safety retirement plan side fund liability payment be deferred to the August 2009 board meeting, was approved by the following vote:**

**Ayes: Johnston, Hurley, Spisak, Weatherford, Ramos**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**7.0 NEW BUSINESS**

**7.1 PUBLIC HEARING REGARDING WEED ABATEMENT**

The public hearing was convened. No public comments were received. The public hearing was adjourned.

**7.2 MOTION TO APPROVE RESOLUTION 6-09 “WEED ABATEMENT”**

**On motion by Director Ramos, seconded by Director Weatherford, that item 7.2 be approved as submitted, was approved by the following vote:**

**Ayes: Johnston, Hurley, Spisak, Weatherford, Ramos**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**7.3 MOTION TO APPROVE: 1) THE SPECIFICATIONS FOR A NEW COMMAND UTILITY VEHICLE, 2) THE PURCHASE AGREEMENT WITH NORTH BAY FORD FOR THE VEHICLE, AND 3) THE DISBURSEMENT OF \$50,218.74 TO NORTH BAY FORD**

**On motion by Director Ramos, seconded by Director Weatherford, that item 7.3 be approved as submitted, was approved by the following vote:**

**Ayes: Johnston, Hurley, Spisak, Weatherford, Ramos**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**7.4 MOTION TO APPROVE EITHER MR. JIM ANDERSON OR MR. DENNIS SMITH AS THE SPECIAL DISTRICT REPRESENTATIVE TO LAFCO**

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**On motion by Director Weatherford, seconded by Director Ramos, that the district use its vote to support Mr. Jim Anderson, was approved by the following vote:**

<b>Ayes:</b>	<b>Johnston, Hurley, Spisak, Weatherford, Ramos</b>
<b>Noes:</b>	<b>None</b>
<b>Abstain:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>

## **8.0 STANDING REPORTS**

### 8.1 BOARD OVERSIGHT INQUIRY:

Director Ramos: Inquired about the volume of permit applications and construction plans coming through the fire prevention office. DC Dias reported that plan review volume had recently increased. Also, Director Ramos asked Chief Crosser about the procedures used to perform quality control reviews of patient care reports. They agreed to meet and discuss this subject.

Director Johnston: Inquired what the next step would be to establish the acting duty chief position. Chief Crosser reported that the one candidate that passed the exam needs to complete coursework before being qualified to perform the job. Director Johnston stated he supported the option of providing training and study materials to all interested captains prior to the next testing period. Chief Crosser said that a program to do that was under way.

### 8.2 FIRE CHIEF'S REPORT

Chief Crosser, Division Chief Terpstra and Fire Marshal Dias reviewed details of the Loma Prieta fire and related fatality.

Chief Crosser reported on planning for a response to a possible H1N1 flu outbreak. The H1N1 incident is likely to be mild in comparison to a larger pandemic-level risk.

The first strike team of the fire season was sent to the major fire in Santa Barbara. A lengthy and difficult fire season is expected this year.

### 8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT TREVOR DIRKSEN

Union President Trevor Dirksen expressed concerns about succession planning issues the district will face soon, given the large percentage of current fire personnel that have reached retirement age. He also recommended the use of the Center for Public Safety Excellence to help with strategic planning and employee relations issues.

## **9.0 CONVENE CLOSED SESSION: 8:54 PM**

A/LSFPD BOARD MEETING AGENDA

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9.1 LABOR NEGOTIATIONS

The board gave direction to the fire chief to discuss possible salary increases with administrative staff members.

9.2 EMPLOYEE PERFORMANCE APPRAISAL

Position: Fire Chief Tom Crosser

The board discussed the fire chief's employee appraisal and directed the president to continue the appraisal process and discussion with the chief about the chief's employment contract.

**10.0 ADJOURN MEETING:** 9:26 PM

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Secretary to the Board

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President of the Board